

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

April 27, 2011

6:15 PM

City Hall

114 E Third Street

Council Chambers

Agenda

6:15 – 7:00 pm Reception with the Board for the services of President Stabley and Director Gayhardt. The Public is invited

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

C. Wendell Alfred
James (Jay) Carmean
James Gayhardt
James N. Richmann
Gary W. Stabley

Ex-Officio Members

James L. Ford III, Mayor

Others

Kenneth D. Mecham, General Manager
Glenn C. Mandalas, Legal Council

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. SECRETARY REPORT

- a) Approval of minutes dated March 23, 2011 and Special Meeting March 30, 2011.
- b) Correspondence

5. RECEIVE THE TREASURER'S REPORT

6. REPORTS

- a) Receive the General Manager's Monthly Report.
 - 1) Update on the evidence based analysis for cost-effectively providing utility services to BPW customers by J.W. Wilson & Associates, Inc.
 - 2) Recognition of the Electric Department and the American Public Power Association national 1st place award for Safety.
- b) Receive Severn Trent's Report for March.
- c) Receive Principals Reports

OLD BUSINESS

7. It is recommended that the Board of Public Works adopt Resolution 11-004, returning General Obligation Bond proceeds to the City of Lewes and transferring debt service obligation for same and establishing an escrow account for deposit of the remaining Board of Public Works General Obligation funds and rescheduling debt services on same. (Mandalas)
INFORMATION/ACTION

8. It is recommended that the Board of Public Works appoint election officials. (Stabley) INFORMATION/ACTION

NEW BUSINESS

9. Open forum/general discussion on our current and former board policies regarding vacations for our employees. (Gayhardt)
INFORMATION/ACTION

10. Open forum/general discussion the employment of an accounting firm. (Gayhardt) INFORMATION/ACTION

11. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

12. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

- a) It is requested that the regular Board Meeting May 25, 2011 be set as the annual meeting of the Board of Public Works and in accordance with Section3: ORGANIZATION, of the Charter of the Board of Public Works as follows:

“The Board of Directors, at its annual meeting, held in the same month as the election but not less than seven(7) days after the election, shall swear in newly-elected Directors and organize by the election, from among the Directors of the Board, of a President, Vice President, Secretary, Treasurer and Assistant Treasurer, each to serve for one (1) year and until their successors are chosen.....”

The two (2) year terms of the newly elected Directors shall begin upon being sworn in. (Charter Section 2.1) (Staff)
INFORMATION/ACTION

13. CALL TO THE PUBLIC:

Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

14. CALL TO THE PRESS

15. EXECUTIVE SESSION

Executive Session on a strategy session involving legal advice or opinion from our attorney-at-law where an open meeting could have an adverse effect on the position of the public body: Preliminary discussions on site acquisitions for the Board funded capital improvements; Personnel matters in which the names, competency and abilities of individual employees will be discussed; Contract matters: (29 Del.C. § 10004) (b) (4) (2) (9)
INFORMATION/ACTION

16. RETURN TO OPEN SESSION.

17. APPROVE THE EXECUTIVE SESSION MINUTES

March 23, 2011

18. OPEN FORUM/GENERAL DISCUSSION AND/OR ACTION ON ANY ITEM FROM THE EXECUTIVE SESSION.

19. ADJOURNMENT.

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.

Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

DATE POSTED: April 20, 2011, 11:00am